JOB DESCRIPTION
Deputy Project Director - Institutionalization of Immediate Post-Partum IUD Services

The International Federation of Gynecology and Obstetrics (FIGO) is seeking to recruit a highly motivated and qualified Deputy Project Director to lead the Institutionalization of Immediate Post-Partum IUD Services Initiative.

FIGO is the only organization that brings together professional societies of obstetricians and gynaecologists from around the world. The organization’s mission is to promote the well-being of women and their children and to raise the standard of practice in obstetrics and gynecology globally. FIGO commits its resources to the promotion of sexual and reproductive health and rights through educational, research and advocacy activities and to strengthening its communication links with and between its member societies.

Institutionalization of Immediate Post-Partum IUD Services
FIGO has completed the first part of a three year project which aims to address the postpartum contraceptive needs of women by training delivery staff and institutionalizing the practice of offering immediate postpartum Intra-Uterine Device services (IUD) in key teaching hospitals in Sri Lanka. FIGO now seeks to expand this initiative to a further five countries: Bangladesh, India, Kenya, Nepal, and Tanzania, for a period of three years.

Research component
A research component studying the impact and performance of Institutionalizing Immediate Post-Partum IUD Services as a routine part of antenatal counselling and delivery room services in Sri Lanka, Tanzania, and Nepal will be led by the University of Harvard. FIGO will collaborate and give assistance in support of this.

The role
In connection with the Immediate Postpartum IUD initiative and in support of the Research, FIGO is seeking to recruit a highly motivated and qualified Deputy Project Director who will work under the immediate supervision of the part-time Project Director and the Chief Executive and will be supported by a full-time Project Manager and full-time Project Coordinator.
The full time UK based Deputy Project Director will provide oversight and clinical leadership of project implementation with on-going technical advice and regular advocacy, supportive supervision and monitoring and evaluation activities. The key responsibilities of the Deputy Director will include:

**Advocacy and partnerships**
- Develop partnerships with a range of health care professionals and other stakeholders, including the National Societies of Obstetricians and Gynecologists to ensure the effective implementation of the initiative.
- Assist in securing future grants for expanding the initiative in collaboration with the Project Director.

**Training, Clinical Leadership and Capacity Building**
- Co-facilitate trainings and TOT on the provision of PPIUD services as appropriate.
- Provide clinical support on training content, training skills and materials development.
- Undertake regular monitoring and evaluation visits to participating countries and facilities, providing clinical mentoring, capacity building, constructive feedback and full written reports. (It is anticipated that the Deputy Director will visit each of the six countries at least twice per year.)

**Reporting and Dissemination**
- Ensure comprehensive routine data gathering, analysis and reporting, in conjunction with the Project Manager and National Coordinators.
- Prepare narrative and financial reports to donor, appropriate Senior FIGO officials and governing bodies.
- Facilitate experience sharing and lessons learnt.
- Represent FIGO at District, Provincial, National and/or International meetings.
- Develop and implement a dissemination strategy including publications and international and regional scientific conferences.

**Research**
- Work with the three Harvard Professors and Harvard team in supporting the implementation of the Harvard Research Project in three of the six countries.

The Deputy Project Director will work under the immediate supervision of the Project Director (Project related) and the Chief Executive (Administrative).
# PERSON SPECIFICATION

## Education

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<th>Essential Criteria</th>
<th>Desirable criteria</th>
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<tr>
<td>A Fellow or Member of the Royal College of Obstetricians and Gynaecologists OR of another postgraduate degree awarding body</td>
<td>Practising Ob/Gyn or public health specialist</td>
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## Experience

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<td>A minimum of 15 years’ experience in delivering evidence based maternal health care.</td>
<td>Contributions to research and the evidence base on sexual and reproductive health care</td>
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<td>Experience of training local faculty in obstetric/gynaecological care in developed and/ or developing countries</td>
<td>A minimum of one to three years’ spent treating women in low resource settings</td>
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<td>Experience in research – i.e. applying for grants, conducting research and research publications.</td>
<td>Experience in implementing research activities in low-resource settings</td>
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<td>Demonstrable skills and experience in monitoring and evaluation of development projects</td>
<td>Demonstrable ability to write comprehensive and accurate reports, present in public forums, and history of publications in peer-reviewed journals</td>
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<td>Proven hands-on experience of project planning and implementation and managing teams to achieve programme goals</td>
<td>Experience of working in one or more of the project countries (Sri Lanka, India, Nepal, Bangladesh, Kenya, Tanzania)</td>
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<td>Experience working with National and Provincial Departments of Health</td>
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<td>In depth understanding of and commitment to the application of human rights principles within international health systems</td>
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## Skills and Abilities

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<td>Effective interpersonal and influencing skills, including the ability to work effectively with people of different backgrounds in an evolving policy environment, to build relationships, network, communicate and inspire internal and external audiences and represent FIGO at a senior level are essential</td>
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An effective team player; confident leader, dynamic, enthusiastic and proactive, strong initiative and self-motivation; flexible and creative problem solving, the ability to organise and manage own priorities effectively and work to tight deadlines

Ability to undertake international technical assistance and monitoring visits (approximately six to twelve times per year)

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<td>As this is a new programme, a flexible approach to this role and responsibilities is essential</td>
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**Other Requirements**

**The term**
The position will be a fixed-term appointment initially of one year upon successful completion of a six month probationary period. The term may be renewed annually for up to a total of 2 1/2 years based on satisfactory performance and continued project funding. The post may be continued for further periods of three year periods depending on the funding made available by the donors. It is anticipated that this project will be continued in other countries up to twelve years.

The fixed-term full-time position will be based in central London. The appointee will also be required to spend short periods from time to time in Africa and Asia.

**Salary**
By negotiation and commensurate with experience; range GBP 90,000 – 100,000

**Please note:**
The candidate will need to provide evidence of their ability to work in the UK
Interviews will be conducted at the FIGO Office in Waterloo, London SE1 8ST during the weeks commencing the 20\textsuperscript{th} or 27\textsuperscript{th} April 2015
Unless invited to interview, postal applications will not be acknowledged unless a stamped self-address envelope is provided

*To apply for the position of PPIUD Deputy Project Director please send your CV together with a cover letter by 23:00 on 12\textsuperscript{th} April 2015 by email to* figo@figo.org